



**CONTROL PRINT LIMITED**  
(CIN: L22219MH1991PLC059800)

**Regd. Off:** C-106, Hind Saurashtra Industrial Estate, Andheri-Kurla Road, Marol Naka,  
Andheri (East), Mumbai – 400 059. Ph. No.: 022-28599065 / 66938900  
Website: [www.controlprint.com](http://www.controlprint.com). Email: [companysecretary@controlprint.com](mailto:companysecretary@controlprint.com)

**February 9, 2021**

**Sub.: Communication in respect of Deduction of Tax at Source on Interim Dividend for FY 2020-21.**

Dear Shareholder,

The Board of Directors of Control Print Limited, (“**the Company**”) at its Meeting held on February 02, 2021 declared a payment of an Interim Dividend of Rs. 4.00 (Rupees Four only) per share on shares of Face Value of Rs.10/- each for the Financial Year 2020-21.

Shareholders may note that pursuant to Finance Act 2020, dividend income will be taxable in the hands of shareholders w.e.f April 1, 2020 and the Company is required to deduct tax at source from dividend paid to shareholders at the prescribed rates. For the prescribed rates for various categories, the shareholders are requested to refer to the Finance Act, 2020 and amendments thereof. The shareholders are requested to update their PAN with the Company (in case of shares held in physical mode) and depositories (in case of shares held in demat mode).

A Resident individual shareholder with PAN and who is not liable to pay income tax can submit a yearly declaration in Form No. 15G/ 15H, to avail the benefit of non-deduction of tax at source by email to [companysecretary@controlprint.com](mailto:companysecretary@controlprint.com) **on or before February 11, 2021**. Shareholders are requested to note that in case PAN is not available / registered with the Company / DP or is an invalid PAN, the tax will be deducted at a higher rate of 20%.

Non-resident shareholders can avail beneficial rates under tax treaty between India and their country of residence, subject to providing necessary documents i.e. No Permanent Establishment and Beneficial Ownership Declaration, Tax Residency Certificate, Form 10F, any other document which may be required to avail the tax treaty benefits by sending an email to [companysecretary@controlprint.com](mailto:companysecretary@controlprint.com). The aforesaid declarations and documents needs to be submitted by the shareholders on or before **February 11, 2021**, as stated above.

Please note that the Company is not obligated to apply the beneficial DTAA rates at the time of tax deduction / withholding on dividend amounts. Application of beneficial DTAA rate shall depend upon the completeness and satisfactory review by the Company, of the documents submitted by Non-Resident Shareholder.

**Online submission of Forms / Documents on RTA’s website:**

Alternatively, the shareholders may make an online submission of Form 15G / 15H and Form 10F, along with the requisite supporting documents (scanned copies) as applicable, on the website of Bigshare Services Private Limited,

the Company's Registrar and Share Transfer Agent ("Bigshare") at [www.bigshareonline.com](http://www.bigshareonline.com). The Shareholders may also download these forms from Bigshare's website and send: (a) physical copies of the duly filled forms / documents to Bigshare's Registered Office at 1<sup>st</sup> Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri (East), Mumbai-400059, Maharashtra, or (b) scanned copies of the duly filled forms / documents to Bigshare's e-mail ID [tds@bigshareonline.com](mailto:tds@bigshareonline.com).

The aforesaid declarations and documents need to be submitted by the Shareholders so as to reach Bigshare **on or before February 11, 2021**.

**It may please be noted that Forms received after the said date and incomplete or incorrect forms shall not be considered and shall not be eligible for non-deduction or lower deduction of tax.**

The URL for downloading the aforesaid forms from the website of Bigshare is :

<https://www.bigshareonline.com/Resources.aspx>

All the forms are available in under the heading "Forms & Procedures".

Alternatively, these declarations can be submitted online also at :

<https://www.bigshareonline.com/dividendTDS.aspx>

On this page the user shall be prompted to select / share the requisite particulars and upload the supporting documents.

By submission of Form 15G / 15H and Form 10F, along with the requisite supporting documents, the Shareholder is deemed to confirm to the Company that:

- a. the Shareholder satisfies the requisite criteria for submission of the same and takes full responsibility for availing the TDS deduction exemption;
- b. the Company or Bigshare will not be held responsible / liable and no claims shall lie against them in this regard;
- c. the online submission of the Form 15G/Form 15H (if made) shall be deemed to have been signed by the Shareholder.

The forms for download are also available at Company's website at : <https://www.controlprint.com/investors/>

Yours Sincerely,

**For Control Print Limited**

**Reena Shah**  
**Company Secretary & Compliance Officer**